



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG NEW DELHI-110002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards.

A. Legal Status

1.1	Name and Address of the University	Raffles University , Neemrana (Alwar) Japanese Zone, National Highway -48, Neemrana -301705, Rajasthan
1.2	Headquarters of the University	Raffles University, Neemrana (Alwar)
1.3	<p>Information about University</p> <p>a. Website _____</p> <p>b. E-mail _____</p> <p>c. Phone Nos. _____</p> <p>d. Fax Nos. _____</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____</p> <p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____</p> <p>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____</p>	<p>a. www.rafflesuniversity.edu.in</p> <p>b. registrar@rafflesuniversity.edu.in</p> <p>c. 01494-675502, 9529678005</p> <p>d. NIL</p> <p>Information about Authorities of the University</p> <p>a. Shri. Vivek Gomber Mobile – 7300085588 Fax – NIL Email - chairperson@rafflesuniversity.edu.in chairman.raffles@gmail.com</p> <p>b. Prof. (Dr.) Divakar Goli Phone - 01494-675518, 7300085600 Fax – NIL E-Mail - vc@rafflesuniversity.edu.in</p> <p>c. Mr. Anil Sardana Mobile – 9529678005 Fax – NIL E-Mail - registrar@rafflesuniversity.edu.in</p> <p>d. Mr. Devender Kumar Yadav Mobile – 9468822722 Fax – NIL E-Mail - devender.yadav@rafflesuniversity.edu.in</p>
1.4	Date of Establishment	27.03.2011 (Annexure-1)

1.11	Whether the University has been established by a separate State Act?	Yes, Act No. 3 of 2011 passed by Rajasthan State Legislature on 27.03.2011.
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B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	Rajasthan State
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	NA
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: -</p> <p>a. Place of the off-campus_____</p> <p>b. Letter No.& date of the approval of State Government_____</p> <p>c. Letter No. & date of the approval of UGC</p> <p>(Details to be provided in Appendix-V)</p> <p>(Please attach attested copy of the approval)</p>	.NO
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government off India and the host country in the following format: -</p> <p>a. Place of the off-shore campus_____</p> <p>b. Letter No. & date of the approval of Host Country</p> <p>c. Letter No. & date of the approval of Government of India_____</p> <p>(Details to be provided in Appendix-VI)</p> <p>(Please attach attested copy of the approval)</p>	NO
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	NO
2.7	<p>Whether the University has established study centre (s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	NO

C. Academic Activities Description

3. Academic Programmes

3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in Appendix-VIII)	Gazette No. भाग 4 (क) राजस्थान राज पत्र मार्च 27,2011, 53 (35), Schedule –II of the Act (Appendix –VIII)						
3.2	Current number of academic programmes / courses offered by the University (Details to be provided in Appendix-IX)	Details are given in Appendix –IX						
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake If yes please enclose copy of approval and give course-wise details in the following format: - <table border="1" data-bbox="300 1447 671 1565"><thead><tr><th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr></tbody></table> (Details to be provided in Appendix-X)	Name of the course	Statutory council	Whether approval taken				Yes, Approval from concerned Regulatory Bodies & Govt. of Rajasthan has been taken copies thereof in Annexure - 4 • Details are given in Appendix –X
Name of the course	Statutory council	Whether approval taken						

3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format: -</p> <table border="1" data-bbox="288 398 683 568"> <thead> <tr> <th data-bbox="288 398 405 533">Name of the Study Centre</th> <th data-bbox="405 398 544 533">Courses offered</th> <th data-bbox="544 398 683 533">No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td data-bbox="288 533 405 568"></td> <td data-bbox="405 533 544 568"></td> <td data-bbox="544 533 683 568"></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				NO
Name of the Study Centre	Courses offered	No. of students enrolled						
3.5	<p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p>	All Courses except Diploma in Pharmacy are on Semester System whereas Diploma in Pharmacy as per PCI is on Annual System.						
3.6	<p>Whether the University is running any course which is not specified under Section 22of the UGC Act, 1956? If yes, please give details in the following format: -</p> <p>a. Name of the course(s)</p> <p>b. Since when started</p> <p>c. Whether the University has applied for permission from UGC?</p> <p>(Details to be provided in Appendix-XI)</p>	<p>NO</p> <p>a. NA</p> <p>b. NA</p> <p>c. NA</p> <p>NIL</p>						

4. Student Enrolment and Student Support

4.1							
Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)							
Particulars	No. of students from the same State where the University is located		No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	211	99	-	03	-	313
	F	79	35	-	-	-	114
	T	290	114	-	03	-	427
PG	M	07	28	-	01	-	36
	F	06	11	-	-	-	17
	T	13	39	-	01	-	53
M.Phil	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Ph.D.	M	14	08	-	01	-	23
	F	10	09	-	-	-	19
	T	04	17	-	01	-	42
Diploma	M	81	37	-	-	-	118
	F	06	01	-	-	-	07
	T	87	38	-	-	-	125
PG Diploma	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Certificate	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-
Any Other (Pl. Specify)	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-	-	-	-	-	-

M-Male, F-Female, T-Total

Note: - University has no Off shore or Off Campus.

4.2	Category – wise No. of students	Category	Female	Male	Total
		SC	15	07	32
		ST	11	05	16
		OBC	67	233	300
		PH	0	0	-
		General	64	237	271
		SBC	0	08	08
		Total	157	490	647

4.3	Details of the two batches of students admitted					
Particulars	Batch1			Batch2		
	Year of Entry – 2019-20			Year of Entry – 2020-21		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	127	05	132	161	49	210
No. of Drop-outs						
(a) Within four months of Joining	15	02	17	-	01	01
(b) Afterwards						
No. appeared for the final year examination	77	-	77	69	02	71
No. passed in the final exam	53	-	53	46	-	46
No. passed in first class	53	-	53	45	-	45

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	Yes, Bridge / Remedial courses are provided to the educationally disadvantaged students, which include special classes for improvement of English, Mathematics & Biology.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Yes, Details as per Annexure -5
4.6	In case the University is running M.Phil /Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	Yes, University is offering Ph.D in full time / part time as per UGC (Minimum Standards and Procedure for Award of M.PHIL./PH.D Degrees) Regulations, 2009/2016. Kindly see Annexure - 6

4.7	Whether the University have a website? If yes Please give website address and whether r the website is regularly updated?	Yes, it has & is also updated regularly. https://rafflesuniversity.edu.in/								
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	Prospective students are informed about the criteria for admission, rules and regulation, facilities available through - (i) Website (ii) Prospectus (iii) Advertisement on Digital Platform.								
4.9	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: - <table border="1" data-bbox="290 712 971 853"> <thead> <tr> <th>Name of the complainant</th> <th>Complaint against</th> <th>Date of complaint</th> <th>Action taken by the University</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-XII)	Name of the complainant	Complaint against	Date of complaint	Action taken by the University					Yes, Such mechanism in the form of Separate Committees for faculty & Staff and other for students as per provisions of Part- 5 (Section- 23,24,25) Govt approved Statutes, is available.
Name of the complainant	Complaint against	Date of complaint	Action taken by the University							

5. Curriculum, Teaching Learning Process/Method, Examination / Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Academic Council finalized the curriculum on basis of recommendation of Board of Studies. Shown in Annexure - 7 .
5.2	What are the Rules/regulations/procedures for revision of the curriculum and when was the curriculum last updated?	As per our rules/Procedure of the BOS of each school normally meets once in every semester and decided about revision of curriculum (if required), and in the semester only the Academic Council takes decision thereon which is later placed before Board of Management. For Academic Session 2021-22 the curriculum was revised in Board of Studies conducted in the October, 2020 which was approved by Academic Council & ratified by Board of Management held on 7 th November, 2020.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes, Our practice is to start any new course (s) only after taking approval from the Statutory Bodies of the University and that to, after the approval of regulatory body. Extracts of the minutes of meeting of Statutory Bodies are enclosed as

		Annexure - 8
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	Curriculum design of different UG and PG courses offered by the University is based on multidisciplinary approach.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes, Academic Audit is conducted from time to time by Internal Quality Assurance Cell. The Uses is that it gives opportunity to improve.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	Equal importance to the other avenues of learning like those (Mentioned in third line of question 5.6) & this is done by all the Schools of the University while planning their Academic Calendars.
5.7	Please provide details of the examination system (Whether examination based or practical based)	Our Examination system is neither fully examination based nor fully practical based. It is both. We have an independent regulatory mechanism for conduct of examination as required under section 28(5) of our Govt. Approved Statutes framed under the University Act. 2011. As regard details we have semester wise theory and practical both besides that we also have mid-term examination in each semester and system of continuous assessment through class test, assignment and projects depending on the subjects.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	In order to maintain the standard of the University, there has been a practice of getting at least 40 to 50 percent papers set from outside so was the evaluation. However, in the last two years because of COVID pandemic, things have changed. Still for online exams also some External Experts are also invited for evaluation of answer scripts. Kindly see Annexure – 9
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	In last 03 years there have been 30 cases of malpractice Kindly see Annexure – 10.
5.10	Does the University have a continuous internal Evaluation system?	Yes, we have continuous internal assessment system in the form of class tests, assignments and projects.
5.12	How are the question papers set to ensure the Achievement of the course objectives?	Question papers are set by the Examiners subject experts in a way that enable the assessor to assess the understanding and analytical ability of the students, the area studied by him or her.

5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	As per our policy, Panel of Paper Setters is prepared by the Board of Studies and approved by the Academic Council. As regards invigilators, they are appointed by the Centre Superintendents concerned from amongst the eligible faculty members. Kindly see Annexure – 11						
5.14	<p>How regular and time-bound are conduct of Examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: -</p> <table border="1" data-bbox="323 658 922 792"> <thead> <tr> <th data-bbox="323 658 408 759">Year</th> <th data-bbox="408 658 639 759">Date of exams</th> <th data-bbox="639 658 922 759">Date of Announcement of results</th> </tr> </thead> <tbody> <tr> <td data-bbox="323 759 408 792"></td> <td data-bbox="408 759 639 792"></td> <td data-bbox="639 759 922 792"></td> </tr> </tbody> </table>	Year	Date of exams	Date of Announcement of results				<p>Examinations are held on the dates fixed as per Academic calendar approved by the Academic Council and results declared as per the provisions of University Act. Year wise details enclosed. kindly see Annexure – 12.</p>
Year	Date of exams	Date of Announcement of results						

D. Admission Process

6.1	<p>How are students selected for a admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weightage given to the above</p>	<ol style="list-style-type: none"> Option (d) is the base for admission of student for the school of – <ul style="list-style-type: none"> • Sciences • Pharmacy • Humanities & Social Sciences • Also for UG of Management Whereas for Post Graduate Course of Alabbar School of Management students are selected for admission on the basis of score in National / State level Entrance Examinations. Likewise for Law and Engineering the Score of CLAT, LSAT and JEE, GATE for engineering along with the combination of interview and academic records is the criteria. For Agriculture course (B.Sc. AG Hons.) admission are taken through JET (Joint Entrance Test) only as per Rajasthan Govt. orders.
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6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details: -</p> <table border="1" data-bbox="293 327 940 654"> <thead> <tr> <th>Name of the National /state level entrance exam</th> <th>No. of Students admitted</th> <th>% of Students from the total admitted</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>CLAT</td> <td>04</td> <td>15%</td> <td>-</td> </tr> <tr> <td>JET</td> <td>29</td> <td>100%</td> <td></td> </tr> <tr> <td>JEE</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>GATE</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>C-MAT</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>MAT</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table>	Name of the National /state level entrance exam	No. of Students admitted	% of Students from the total admitted	Remarks	CLAT	04	15%	-	JET	29	100%		JEE	-	-	-	GATE	-	-	-	C-MAT	-	-	-	MAT	-	-	-	Yes,
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MAT	-	-	-																											
6.3	Whether admission procedure is available on the University website and in the prospectus	<p>Yes, Admission procedure information available on University website (www.rafflesuniversity.edu.in), as also in the University Prospectus. (Annexure – 13)</p>																												
6.4	Please provide details of the eligibility criteria for admission in all the courses	Kindly see Annexure -14																												
6.5	<p>Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format: -</p> <table border="1" data-bbox="293 1086 940 1294"> <thead> <tr> <th>Category</th> <th>No. of Students admitted</th> <th>% of quota provided for reservation and preparation in respect of actual enrolment</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Category	No. of Students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks					Reservation policy of the State Government is being followed.																				
Category	No. of Students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks																											
6.6	<p>Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -</p> <table border="1" data-bbox="293 1458 940 1682"> <thead> <tr> <th>Total No. of Seats (Course-wise)</th> <th>No. of total students admitted</th> <th>No. of Students admitted under Management quota</th> <th>% of Students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Total No. of Seats (Course-wise)	No. of total students admitted	No. of Students admitted under Management quota	% of Students admitted under management quota					NO																				
Total No. of Seats (Course-wise)	No. of total students admitted	No. of Students admitted under Management quota	% of Students admitted under management quota																											
6.7	What is the admission policy of the University with regard to NRI and overseas students?	Our policy in this regard is to get equivalence checked form AIU and satisfy with regard to eligibility and the documents submitted.																												

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Head wise Fee structure for each course is enclosed as Annexure – 15 .
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	NO
7.3	Whether fee structure is available on the University website and in the prospectus?	YES, Fee Structure is available on University website at URL link https://rafflesuniversity.edu.in/fee-structure and also in University prospectus.
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there?	Yes, it is charged as per the website and prospectus. No hidden charges have ever been taken.
7.5	Mode of Fee collection	During Covid-19 almost invariably through digital payment. Otherwise, Cash / DD/Cheque are also accepted.
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Because of pandemic substantial concessions in fee have been given as shown in Annexure – 05 . From the inception itself 25% fee concession is being given to all female students.
7.9	Details of the Hostel Fee including Mess Charges	Hostel fees for single accommodation with AC is Rs. 1,20,000.00 including meal, internet and laundry services.
7.10	Any other fee	Nil
7.11	Basis of Fee Structure	Basis of fee structure has been decided keeping philanthropy in mind and actual expenditure.
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	Not yet No complaint so far
7.13	Whether University is Providing any scholarship to students? If yes, please provide details.	Yes Various scholarships to socially and economically weak students, girls' students, children of arm forces, physically challenged students, and other scholarship are made available to eligible students as per Annexure - 05

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	<table border="1"> <thead> <tr> <th rowspan="2">Dept.</th> <th colspan="2">Professor</th> <th colspan="2">Associate Professor</th> <th colspan="2">Assistant Professor / Lecturer</th> </tr> <tr> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> </tr> </thead> <tbody> <tr> <td>SOL</td> <td>04</td> <td>01</td> <td>07</td> <td>01</td> <td>18</td> <td>12</td> </tr> <tr> <td>ASM</td> <td>01</td> <td>-</td> <td>03</td> <td>-</td> <td>06</td> <td>05</td> </tr> <tr> <td>SOET</td> <td>03</td> <td>-</td> <td>07</td> <td>-</td> <td>14</td> <td>04</td> </tr> <tr> <td>SOBAS</td> <td>02</td> <td>02</td> <td>03</td> <td>01</td> <td>06</td> <td>14</td> </tr> <tr> <td>SOP</td> <td>03</td> <td>02</td> <td>07</td> <td>01</td> <td>12</td> <td>16</td> </tr> <tr> <td>SOAS</td> <td>05</td> <td>01</td> <td>09</td> <td>-</td> <td>18</td> <td>07</td> </tr> <tr> <td>SOHSS</td> <td>02</td> <td>-</td> <td>02</td> <td>-</td> <td>05</td> <td>04</td> </tr> <tr> <td></td> <td>20</td> <td>06</td> <td>38</td> <td>03</td> <td>79</td> <td>62 + 18 Part Time/Visiting</td> </tr> </tbody> </table>						Dept.	Professor		Associate Professor		Assistant Professor / Lecturer		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	SOL	04	01	07	01	18	12	ASM	01	-	03	-	06	05	SOET	03	-	07	-	14	04	SOBAS	02	02	03	01	06	14	SOP	03	02	07	01	12	16	SOAS	05	01	09	-	18	07	SOHSS	02	-	02	-	05	04		20	06	38	03	79	62 + 18 Part Time/Visiting
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	20	06	38	03	79	62 + 18 Part Time/Visiting																																																																						

8.2	<p>Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise)</p> <p>(Details to be provided in Appendix-XIII)</p>									
Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether fulltime or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category wise no of Teaching staff	Category	Female	Male	Total
		SC	01	01	02
		ST	0	0	00
		OBC	02	18	20
		PH	0	01	01
		General	21	27	48
		Total	24	47	71

8.4	Details of the permanent and temporary faculty members in the following format		
Particulars	Female	Male	Total
Total no. of permanent teachers	26	45	71
No. of teachers with Ph.D. as the highest qualification	06	20	26
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	19	22	41
No. of teachers with UG as the highest qualification	01	03	04
Total no. of temporary teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total no. of part-time teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	01	01
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	06	10	16

No. of teachers with UG as the highest qualification	-	01	01
Total No. of visiting teachers	06	12	18

8.5	Ratio of full-time teachers to part-time/contract teachers	4 : 1
8.6	Process of recruitment of faculty –Whether advertised? (pl. attach copy of the ad) Whether selection committee was constituted as per the UGC Regulation?	Selections are made through Selection Committees which are Constituted as per the provisions of University Act & Statutes through online / offline Advertisement. Kindly see Annexure - 16
8.7	Does the University follow Self-appraisal method to evaluate teachers on teaching, research hand work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether: - Self-Appraisal Evaluation Peer Review Students evaluation Others (specify)	Yes, it does follow self-appraisal method to evaluate teacher's performance.
8.8	Institution-wise and Department-wise teacher student ratio (only full-time faculty)	School of Law = 1 : 40 Alabbar School of Management = 1 : 20 School of Engineering and Technology = 1 : 20 School of Pharmacy = 1 : 15 School of Basic and Applied Sciences = 1 : 25 School of Agricultural Sciences = 1 : 05 School of Humanities and Social Sciences = 1 : 25
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details: - Scale of Pay with all the Allowances. Professor- Associate Prof.- Assistant Prof.- Mode of Payment (Cash / Cheque)	Yes, it is as under Professor - 37400 – 10000- 67000 Associate Professor – 37400 – 9000 - 67000 Assistant Professor – 15600 – 6000 – 39100 Through Online Bank transfer.
8.10	Pay / Remuneration provided to: - Part-Time Faculty – Temporary Faculty- Guest Faculty –	Pay to Temporary faculty & Remuneration to the Part – Time & Guest faculty.

8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	Faculty residence one room set, two room sets and studio apartments are provided in the campus itself. Professors and other teaching staffs are provided cabins, cubicals and chambers with computer & internet facility as per their rank.
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G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes, it has. Kindly see Annexure-17
9.2	Does the University have sufficient class rooms?	Yes, it has.
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Kindly see Appendix -XV
a)	Item Description (make and model)	Detail of make & model numbers kindly see Appendix - XV
b)	Location (Department)	Lab equipments are placed in respective laboratories kindly see Appendix - XV
c)	Value (Rs.)	Rs. 1,54,59,413.30
d)	Present Condition	Working
e)	Date of Purchase	Kindly see Appendix – XV
9.4	Library	
a)	Total Space (all Kinds)	Central Library Size 5874 sq feet
b)	Computer / Communication facilities	Yes, the Library is E-Library with sufficiently equipped machines for computing & communicating.
c)	Total no. of Ref. Books (Each Department)	(a) SOL Books qty. = 4980 Ref Book = 2858 Text Book = 2122 (b) SOET Books qty. = 3264 Ref Book = 1943 Text Book = 1321 © ASM Books qty. = 2051 Ref Book = 1160 Text Book = 891 (d) SOP Books qty. = 1469 Ref Book = 176 Text Book = 1293 (e) SOBAS Books qty. = 902 Ref Book = 224 Text Book = 678

		<p>(f) SOAS Books qty. = 264 Ref Book = 121 Text Book = 143</p> <p>(g) SOHSS Books qty. = 864 Ref Book = 472 Text Book = 392</p> <p>E-Books – Facility available for access to e-books 1. National Digital Library of India 2. pdfdrive.com 3. freebooks.com 4. manybooks.net 5. in.ixl.com</p>
d)	All Research Journals subscribed on a regular basis	Kindly see Appendix – XIV for details.
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	Kindly see Appendix - XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Kindly see Appendix - XVI
b)	Track for Athletics	Kindly see Appendix - XVI
c)	Basketball courts	Kindly see Appendix - XVI
d)	Squash / Tennis Courts	Kindly see Appendix - XVI
e)	Swimming Pool (Size)	Kindly see Appendix - XVI
f)	Indoor Sports Facilities including Gymnasium	Kindly see Appendix - XVI
g)	Any other	NIL
9.6	Does the University has provision for Residential Accommodation including hostels(boys& girls separately)	Yes. It has separate Boy's & Girl's hostels.

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period - (Documentary evidence to be given)	<p>Amount – Rs. 1 Crore</p> <p>FDR No. , Date - 827133 , 20.08.2009</p> <p>Kindly see Annexure – 18 for details.</p>
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10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	<table border="1" data-bbox="759 226 1302 367"> <thead> <tr> <th>S.No.</th> <th>Year</th> <th>Income</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2019-20</td> <td>7,23,80,517.20</td> <td>6,14,29,102.09</td> </tr> <tr> <td>2</td> <td>2018-19</td> <td>5,21,81,132.00</td> <td>5,88,23,564.53</td> </tr> <tr> <td>3</td> <td>2017-18</td> <td>4,94,34,088.00</td> <td>6,58,13,641.23</td> </tr> </tbody> </table> <p data-bbox="884 398 1177 427">Kindly see Annexure – 19</p>	S.No.	Year	Income	Expenditure	1	2019-20	7,23,80,517.20	6,14,29,102.09	2	2018-19	5,21,81,132.00	5,88,23,564.53	3	2017-18	4,94,34,088.00	6,58,13,641.23
S.No.	Year	Income	Expenditure															
1	2019-20	7,23,80,517.20	6,14,29,102.09															
2	2018-19	5,21,81,132.00	5,88,23,564.53															
3	2017-18	4,94,34,088.00	6,58,13,641.23															
10.3	Source of finance and quantum of funds available for running the University (for last audited year) Fees – Donations- Loan – Interest- Any other (pl. Specify)-	<p data-bbox="675 477 858 506">F.Y. – 2019-20</p> <p data-bbox="675 546 1102 575">Students fee - Rs. 5,40,63,708.00</p> <p data-bbox="675 577 1102 607">Donation - Rs. 1,74,50,000.00</p> <p data-bbox="675 609 1110 638">Loan - Rs. 39,02,69,764.25</p> <p data-bbox="675 640 1058 669">Interest - Rs. 2,91,209.00</p> <p data-bbox="675 672 1058 701">Other - Rs. 5,75,600.00</p>																
10.4	What is the University’s ‘unit cost’ of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	<p data-bbox="874 804 1187 833">Unit Cost = Rs. 1,29,052/-</p> <p data-bbox="783 871 1278 900">Unit Cost excluding Salary = Rs. 67,635/-</p>																

I. Governance System

11. Organization, Governance and Management

11.1	<p data-bbox="293 1234 963 1330">Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): -</p> <p data-bbox="293 1368 580 1563">Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others</p> <p data-bbox="279 1603 798 1632">(Details to be provided in Appendix-XVII)</p>	<p data-bbox="1034 1294 1329 1352">Details are available as per Appendix – XVII</p> <p data-bbox="1034 1386 1378 1563">Governing Board - NA Executive Council - NA Board of Management - YES Academic Council - YES Finance Committee - NA Board of Studies - YES</p>
11.2	<p data-bbox="293 1664 932 1722">Dates of the meetings of the above bodies held during the last 2 years</p> <p data-bbox="293 1762 970 1821">(Enclose attested copy of the minutes of the meetings)</p>	<p data-bbox="1016 1664 1398 1778">Kindly see Annexure -20 for same along with attested copies of Minutes of BOM, AC, BASR & BOS.</p>
11.3	<p data-bbox="293 1843 1002 1933">What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p data-bbox="1034 1843 1390 1901">Percentage of External Expert in BOS, AC & BASR is upto 40.</p> <p data-bbox="1034 1928 1401 2045">As per section 22 & 23 of Raffles University Act. 2011 (Annexure -03) read with Chapter – I, II & III of Part-II of Statues of Raffles</p>

		University. (Annexure-21)
11.4	Are there other strategies to review academic programmes besides the Academic Council? If yes, give details about what, when and how often are such reviews made?	Academic Council is the apex body to decide academic programs & PG Courses are reviewed by Board of Advanced Studies & Research.

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following: - <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M.Tech, Ph.D., Post-Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	<ul style="list-style-type: none"> ➤ 10 : 1 ➤ 48 ➤ 33 ➤ NIL ➤ 42 ➤ 121 ➤ NIL ➤ NIL ➤ NIL ➤ In Process ➤ In Process ➤ Applied ➤ Webinars, Moot Courts competitions, workshops, Educational tours.
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K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff					
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
						Kindly Seen Appendix -XVIII

(Details to be provided in **Appendix-XVIII**)

13.2	Summary of Non-Teaching Staffs	Particulars	Female	Male	Total
		Administrative Staff			
		Group A	Nil	05	05
		Group B	Nil	Nil	Nil
		Group C	09	15	24
		Group D	01	06	07
Sub total					
Technical Staff					
Group A	Nil	Nil	Nil		
Group B	Nil	Nil	Nil		
Group C	Nil	08	08		
Group D	Nil	Nil	Nil		
Sub total					
Grand Total		10	34	44	
13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total
		SC	02	04	06
		ST	01	-	01
		OBC	03	11	14
		PH	-	-	-
		General	04	19	23
		Total	10	34	44
13.4	Ratio of Non-teaching staff to students	1 : 14			
13.5	Ratio of Non-teaching staff to faculty	1 : 1.6			

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3years.	Annexure - 22								
	<table border="1"> <thead> <tr> <th>SN</th> <th>Course</th> <th>No. of Candidates appeared</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		SN	Course	No. of Candidates appeared	Result				
SN	Course		No. of Candidates appeared	Result						

15. Accreditation

15.1	<p>Whether Accredited by NAAC? If yes please provide the following details:</p> <p>Date of Accreditation Period Grade CGPA Grading System Followed</p>	<p>No, Preparing to apply in 2023.</p> <p>Date of Accreditation - NA Period Grade CGPA - NA Grading System Followed - NA</p>								
15.2	<p>Whether courses are accredited by NBA? If yes, please provide course-wise details as under: -</p> <table border="1" data-bbox="296 591 890 741"> <thead> <tr> <th data-bbox="296 591 392 667">SN</th> <th data-bbox="392 591 512 667">Course</th> <th data-bbox="512 591 695 667">Whether Accredited</th> <th data-bbox="695 591 890 667">Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 667 392 741"></td> <td data-bbox="392 667 512 741"></td> <td data-bbox="512 667 695 741"></td> <td data-bbox="695 667 890 741"></td> </tr> </tbody> </table>	SN	Course	Whether Accredited	Period of Accreditation					<p>-NO-</p>
SN	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	NIL								
15.4	Any other information (including special achievements by the University which may be relevant for the University)	<ul style="list-style-type: none"> • “Best Innovative University for Law of the Year-India” awarded during Asia Education Summit & Awards 2021. • ISO Certified (ISO 9001:2015) Certificate No. 20EQCN56, Dated – 07.12.2020 • Honored Prof Divakar Goli, President, Raffles University as Professor Emeritus by Rajiv Gandhi University of Health Sciences, Karnataka <p>Kindly see Annexure - 23</p>								

16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ol style="list-style-type: none"> 1. Residential campus with all facilities. 2. World class modern infrastructure with Wi-Fi facility in campus. 3. Bases on Gurukula concept with entire faculty even the promoter on the campus. 4. Dedicated qualified faculty 5. The University has lush green vast tract of Land under the foothills of Aravallis. 6. It has centrally Air-conditioned infrastructure including four conference rooms and a seminar room with video conferencing facilities. 7. It has Hi-Tech library with online subscriptions 8. University has Moot-Court with proceeding recording facility. 9. Class rooms with audio-visual
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		<p>aids.</p> <p>10. Corporate Model Business Lounge</p> <p>11. Auditorium</p> <p>12. AC single room hostel for boys and girls.</p> <p>13. Well maintained separate football and cricket grounds, separate volleyball, lawn tennis, badminton and basketball court as well as indoor games facilities & gymnasium for boys and girls.</p>
16.2	Weaknesses of the University	<p>Location: -</p> <p>1. Neemrana has no rail / air connectivity.</p> <p>2. University is located in traditionally rural area of Neemrana which was expected to grow but the Delhi-Mumbai freight Corridor projects fizzled out & could not develop as a modern town as there are no modern malls, cinemas, big food chains which are the need of modern-day students.</p> <p>3. Availability of number of institutions in the bigger towns of Gurugram, Jaipur, Delhi & Rewari making the competition tougher.</p>

CERTIFICATE

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.rafflesuniversity.edu.in

Signed and Sealed by the Head of the Institution