

RAFFLES UNIVERSITY, NEEMRANA

PH.D COURSE WORK REGULATIONS

ABOUT PH.D COURSE WORK

Every research candidate will go for prescribed course work classes for one semester after taking qualifying entrance exam. There shall be four papers and course classes shall be conducted and supervised by Dean/ Principal/ HODs of respective schools. The course work shall be organised on a full time, regular basis, during which students admitted to the course shall have to be present for at least 75 percent. The concerned school shall maintain a record of each student's attendance and leaves granted to him/ her.

Coursework is mandatory for all the Research Scholars admitted in Ph.D. Programme. The coursework will have a minimum of 14 credits. All research scholars admitted to the Ph.D. programme will be required to complete the coursework prescribed by the university during the initial one or two semesters.

OBJECTIVE OF PH.D COURSE WORK

The course is intended to attain the following objectives:

1. To strengthen and further add to the research skills acquired by students at Post graduate level,
2. To acquaint students with recent advances in the subject-field.
3. To develop skills of extensive and intensive study for the purpose of carrying out research.
4. To enable students in preparing concrete research proposals that they may actually undertake after completion of the course.
5. To equip students with skills needed for scientific writing and communication.
6. To facilitate development of academic activism among students.
7. To foster scientific-research conducive attitudes and ethical values among Students.

COURSE PROCEDURE

In order to fulfil different objectives, the course is envisaged to be organized as:

1. A participative, activity-oriented process, wherein students are expected to be active learners
2. Formatively and continuously evaluated process, with provision of both qualitative 'suggestive and quantitative feedback to students, rather than being a terminally evaluated process through one or other form of written examination
3. A process of learning facilitated by teacher, rather than being a teacher centred process in which knowledge is provided by teacher in & lecture mode; and.
4. A process of learning, wherein students are engaged in learning and synthesizing knowledge, rather than being passive receivers.

DETAILS OF COURSES:

PHD-101	Course 1:	Research Methodology (Including quantitative methods and computer application, where relevant)
PHD-102	Course 2:	Special Course related to the Core area of Research
PHD-103	Course 3:	Course on the Specific Research Proposal including a review of Literature
PHD-104	Course 4:	Research & Publication Ethics

Course work Scheme for Ph.D. Programme in Raffles University								
Six Month (One Semester)								
Code	Title of the Course	Contact Hours/ week	Credits	Examinations Scheme				
				Internal Assessment (Assignment/ Project)	End Semester Exam	Seminar Presentation (Based on Review of Literature)	Total	
PHD-101	Course 1: Research Methodology (Including quantitative methods and computer application, where relevant)	4	4	40	60	100	
PHD-102	Course 2: Special Course related to the Core area of Research	4	4	40	60	...	100	
PHD-103	Course 3: Course on the Specific Research Proposal including a review of Literature	4	4	40	...	60	100	
PHD-104	Research & Publication Ethics	2	2	40	60	-	100	
Total		14	14	120	180	40	60	400

1 credit –One Hour lecture/ tutorial in one week.

$$\text{Every CGPA (Si)} = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i th course, G_i is the grade-point scored by the student in the i th course and the summation is over all the courses being considered in that semester.

The University shall adopt the 10-point Grading System, with the Letter Grades and based on marks obtained at the evaluations as indicated above, grade may be awarded as below:

Letter Grade	Grade Point (SGPA/CGPA)	Range of Grade Point (SGPA/ CGPA)	Class Interval (in %)
O (Outstanding)	10	Above 9 to 10	Above 90 and \leq 100
A+ (Excellent)	9	Above 8 to 9	Above 80 and \leq 90
A (very Good)	8	Above 7 to 8	Above 70 and \leq 80
B+ (Good)	7	Above 6 to 7	Above 60 and \leq 70
B (Above Average)	6	5.5 to 6	55 to 60
F (Fail)	0		<55
Ab (Absent)	0		Absent

Note:

- i. F= Fail, and the students graded with 'F' in a programme or course.
 - ii. The minimum qualifying marks for a course or programme shall be 55% or CGPA of 5.5.
 - iii. The students shall have to qualify the Internal Assessment and the End-Semester examinations in the aggregate.
 - iv. The CGPA obtained by a student shall be out of the maximum of 10 points.
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- a) Upon satisfactory completion of the prescribed Pre-Ph.D course work classes, the candidate shall appear in Course Examination as per Ph.D Ordinance of Raffles University.
 - b) A student for whom pre-requisite courses are prescribed shall be required to clear the Course Work within the first semester. The registration of such students shall be confirmed only if he/she has qualified minimum 14 credits with a minimum CGPA of the Course Work Syllabus.
 - c) The candidates failing to obtain a minimum CGPA of 5.5 may be allowed to continue with provisional admission for a maximum period of one more semester during which the candidate would be required to fulfil the minimum required CGPA. She/he shall be allowed to reappear in the next end-semester examination. No further chance will be given to the candidate.
 - d) The Controller of Examinations shall scrutinize the grades awarded to the research students in each course and finalize the result. Every research student who secures a minimum weightage as per norms in all the four courses shall be deemed to have successfully completed the Ph.D. Course work.
 - e) If research student is unable to secure the required minimum grade weightage as per norms in all the four-course maximum a period of 2 semester from the date of her/his provisional registration shall be cancelled automatically without any further notice.

COURSE ATTENDANCE CRITERIA

Minimum 75% Aggregate attendance is mandatory in the coursework. The evaluation parameters will be similar to that of regular programmes of the university.

COURSEWORK SCHEDULE

Selected Research Scholar will have option to pursue course work in one of the following modes and tentative schedule is mentioned below:

Option	Duration (One Semester)	July Session	January Session	Pre- Ph.D Course Work Examination	Class Timings
Option-I	02 Days in a Week	September to February	March to August	July Session April/ May	Every Saturday 09.00 AM to 04.00 PM Every Sunday 09.00 AM to 04.00 PM
Option-II	08 Days in every Month	September to February	March to August	January Session	09.00 AM to 05.00 PM
Option-III	15 Days/Month for three Months	September to February	March to August	September / October	09.00 AM to 05.00 PM

Note:

1. The contact hours in all these three options will remain same. If number of Research Scholars in any option is less, then that option may not be offered.
2. Every research scholar will maintain his Pink Research Diary received from Research Cell which should be duly signed by teachers and Dean/ Principal/ HODs of Respective Schools.

COURSEWORK EXEMPTION

The scholars who have done M.Phil. degree in regular mode with minimum 55% marks will be exempted from Ph.D. coursework and He/ She have to produce Course work marksheet to this university.

Research Cell
Raffles University